



**Custodian // EAGLE BROOK CHURCH**

Eagle Brook Church is a multi-site church looking for a highly motivated and meticulous Custodian to join our team at the Central Office located in Centerville, MN.

This person will champion the cleaning of the Central Office building consisting of approximately 30,000 square feet on three floors. A person who is self-motivated and determined to maintain the Eagle Brook standard of excellence in cleanliness will thrive in this role. If you love to work independently and see a project from start to finish, you may be the perfect candidate.

**What You'll Champion // ROLES & RESPONSIBILITIES**

- Execute and maintain the Eagle Brook standard of excellence in cleanliness throughout the Centerville Office.
- Ensure building security and resource conservation compliance.
- Hold an understanding of industry standards, products and methods.
- Operate and troubleshoot cleaning equipment to ensure it remains in good operating condition.
- *\*This is a working list of responsibilities and may be adjusted at any time by your manager.*

**What You'll Do // A WEEK IN THE LIFE OF A CENTERVILLE OFFICE CUSTODIAN**

- Clean a 30,000 square foot building with 3 floors which includes trash removal, vacuuming, dusting, refilling dispensers and supplies and other responsibilities as assigned on a recurring weekly schedule.
- Complete office cleaning projects as requested and work schedule permits.
- Work two to three evenings any time after 4 pm and one weekend day or evening per week.

**What We Expect // QUALIFICATIONS**

- Minimum high school diploma or equivalent education.
- Effective written, verbal and interpersonal communication skills along with the ability to interact positively with peers.
- Demonstrate excellent integrity, character and judgment in the areas of discretion, sensitivity and confidentiality.
- Physical ability for cleaning several hours a day, operating cleaning equipment, and lifting up to 40 pounds.
- Self-motivated to work hard and independently with minimal supervision.
- Reliability and dependability for a weekly work schedule.

**Classification:** Non-Exempt; Hourly // **Reports to:** Facilities Supervisor

**Status:** Full-time; 40 hours per week // Evenings after 4:30 pm and weekend hours // Benefits offered